

Minutes of the IQAC meeting held on 13/07/2018.

A meeting was held on 06/07/2016, Wednesday at 3pm in IQAC room. The Principal presided over the function and the IQAC co-ordinator welcomed the members. During the meeting session the members reviewed the previous year's developmental works of the college and analysed the respective actions taken.

Agenda

1. Review of the teaching learning processes of the previous year.
2. Planning of the academic programmes in the institution for the year.
3. Assess and co-ordinate the different Clubs and committees for the betterment of institution.
4. Planning of workshops & training sessions for the students and staff.
5. Scheduling of internal assessment system for the academic year.
6. Organisation and preparation of eco-friendly practices in the college campus.

The members present are as follows:-

Rev. Dr Chacko Chyamel - Principal *Chacko*

Ms. Remy k. J *Remy*

Ms. Anny George *Anny*

Ms. Deepa Varghese - IQAC Co-ordinator *Deepa*

Dr. Prema Chandran Prema Chandran
 Mr. Abdul Salam Abdul Salam

Discussed on the aforementioned topics and the major decisions arrived are pointed as follows:-

1. Teaching learning process to be strengthened more by inculcation of ICT and other innovative methods.
2. To organise workshops and training sessions giving more impetus to technological aspects.
3. Reorganise various clubs in the college based on specific objectives and celebrate the various national & international days & weeks related to each clubs theme.
4. Submit proposal for the constitution of Seminars at National level to the relevant authorities & also to encourage the teacher educators to attend workshops & seminars by other institutions and governmental bodies.
5. Internal assessment system to be restructured by including innovative practices like peer evaluation, reflection etc.
6. Planting of trees & plants of ecological significance in the College campus.

The above mentioned decisions are recommended to the management & looking forward for successful execution.



Chacko
 Rev. Dr. Chacko Chiramel
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